

# REBRANDING OF ERERA FORUM

NOVEMBER 2015



# OUTLINE

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- III. Frequency, Timing and Duration of the Forum
- IV. Attendees
- V. Funding
- VI. Monitoring and Evaluation Mechanism & Hosting Criteria



## Objectives and Expected Outcome

- ❖ The overall objective of an ERERA forum is to have a medium / platform where ideas and views on electricity regulation can be exchanged.

### Specifically,

- Exchange views on regional electricity regulation issues.
- Plan joint and or complementary interventions to address electricity regulation challenges.
- Share lessons learnt and best practices of Electricity Regulation;
- Update progress on last fora

### Expected Outcomes:

- Regional electricity regulation issues are discussed.
- Joint and / complementary interventions are agreed.
- Lessons learnt and best practices on Electricity Regulation are shared.
- Impact of outcomes on stakeholders of the last forum are shared.



## CONTENT

➤ **Update of issues discussed in previous fora.**

A session will be held during the forum where 2 or 3 stakeholders will share with the forum on how the outcome of the previous fora has impacted on them

➤ **One broad theme with maximum of 3 sub themes**

There should be a maximum of 3 sub-themes preselected from one broad theme which should be discussed and deliberated

➤ **Recommendations / next steps**

Each forum should end with recommendations and / or resolution on the issues discussed



## Frequency, Timing and Duration of the Forum



### ➤ Frequency

Considering the need to enhance ERERA's visibility and the fact that the market in development is still young, the issues are many and participants need to exchange more often, the Forum should be held **annually**.

### ➤ Timing

It is recommended that ERERA kept a fixed month for holding the forum. It was proposed that the forum be held in either **April** or **November** of each year.

### ➤ Duration

Two (2) days should be appropriate for an Annual Forum.



## Attendees

Participation to the forum should be subject to **registration** opened to the following institutions or persons:

- National Regulatory authorities
- Utilities
- Ministries in charge of Energy
- ECOWAS Institutions
- Researchers & Academicians (Universities)
- Development partners
- Consumer groups
- Policy makers
- Legislators



## Funding

### ➤ **Registration fees**

Registration fees should be instituted for participation in the Forum. The registration fees for one person includes admission to the two-day conference, social events, lunch, coffee/tea breaks, etc  
No registration Fees for ERERA sponsored participants

### ➤ **Participation costs**

Participants to bear the cost of their participation as per practice in other institutions .These costs include accommodation, travel expenses etc.

### **ERERA-Sponsored Participation**

#### ERERA Sponsored Participants

##### **Full Sponsorship**

ERERA bears Accommodation, Travel expenses, etc..

**Eligibility :Speakers** from public Institutions ,  
academia, Individual experts invited as speakers,  
**ERERA staff**

##### **Partial Sponsorship**

ERERA bears the cost of Accomodation.

**Eligibility:Speakers** from  
National/Regional/international regulatory  
authorities



## Sponsorship from External Sources

Different kinds of sponsorship are proposed and ERERA and the host country are responsible for looking for the sponsors.

<b>Monetary Sponsorship</b>	ERERA and /or the hosting Institution are sponsored with money to cover Conference hall - Interpretation/ translation - Local transport - Security / protocol - Medical coverage
<b>Lunch Host</b>	Sponsorship for lunch of either one or both days of the forum.
<b>Coffee Host</b>	Sponsorship for the coffee breaks during the forum
<b>Social Event</b>	Sponsorship for a site visit, etc...

## Some Ethics of Sponsorships

- available to organizations that are not subject to the regulatory jurisdiction of ERERA
- Sponsorship opportunities will be restricted to events/ activities/ functions of the Forum.
- There will be full disclosure of all sponsors and the corresponding events/activities /functions sponsored.
- Activities/events sponsored will be open and available to all attendees.
- The sponsorship agreement will detail the advertising and other benefits for the sponsor.





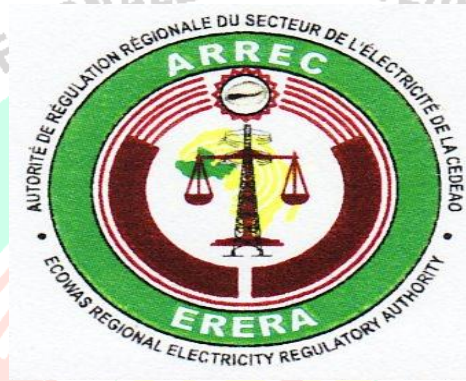
## Monitoring and Evaluation Mechanism

- Prepare evaluation forms for distribution and filling during forum.
- Design a framework for the analysis of the completed forms
- Hold a debriefing session at least two (2) weeks after forum.

## Hosting Criteria

- The country must volunteer to host. In this regards ERERA should seek for an expression of willingness to host from one or more Member States
- Commitment to sign the hosting agreement.
- Propose suitable location and venue for the forum
- The host country must have a functional independent electricity regulatory authority





**THANK YOU**

ECOWAS Regional Electricity Regulatory Authority  
PMB 76 Accra  
REPUBLIC OF GHANA

