


**SELECTION OF TRAVEL AGENCIES ON A
FRAMEWORK AGREEMENT BASIS**

PROCUREMENT NOTICE

January 2024 

1. BACKGROUND

- [1]. The ECOWAS Regional Electricity Regulatory Authority (ERERA) was established by the Supplementary Act A/SA.2/1/08 of 18 January 2008 of the Authority of ECOWAS Heads of State and Government as a specialized institution of ECOWAS in charge of the regulation of cross-border trade of electricity between Member States of ECOWAS.
- [2]. According to the ECOWAS Council of Ministers Regulation C/REG.27/12/07 of 15 December 2007, the mission of ERERA includes among others to:
 - a) regulate the cross-border electricity trading among ECOWAS Member States,
 - b) contribute to setting up a regulatory and economic environment suitable for the development of the regional electricity market, and
 - c) oversee the establishment of a clear, transparent and predictable tariff setting methodology for regional electricity market.
- [3]. ERERA, under many of its activities, undertakes missions in the region and beyond for conferences, workshops, training and other meetings. These require the issuance of air tickets and other travel services.
- [4]. In view of the above, ERERA is seeking to select three (3) among the best travel agencies in the region on a framework contract basis to provide such services for a period of one (1) year, renewable.

INSTRUCTION FOR SUBMISSION OF THE PROPOSAL:

1. Interested Travel Agencies should submit their Proposal by email to travels@erera.arrec.org **ONLY** latest by **1st March, 2024** with the email subject; **REQUEST FOR PROPOSAL - Procurement of Travel Agencies.**
2. For any clarification, you may contact the following email:
infoprocurement@erera.arrec.org

DO NOT COPY THIS EMAIL OR ANY OTHER MAIL WHEN SUBMITTING YOUR PROPOSAL. Travel Agencies who copy an e-mail for their submission of Proposal will be automatically disqualified. *13*