



# REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – INDIVIDUAL CONSULTANT SELECTION)

## RECRUITMENT OF AN ARCHITECT

### NG-ECOWAS-DEM-346725-CS-INDV

**Closing Date:** 15<sup>th</sup> February 2024 at 5:00 pm GMT

**Contract:** Time based

**E-mail for submission:** [architect2024@erera.arrec.org](mailto:architect2024@erera.arrec.org)

#### 1. Background and Scope

- a. ECOWAS Commission has received financing from the World Bank (IDA Grant D827-3W), towards the implementation of the Regional Electricity Access and Battery Energy Storage Technology (BEST-P167569) and intends to use part of the fund under the subcomponent 4.1 of the BEST Project, Technical assistance to the ECOWAS Regional Electricity Regulatory Authority (ERERA) to select a Consulting Firm (hereinafter called Construction Project Manager) which will participate in the procurement of a Contractor and the supervision of a headquarters office construction for ERERA at Accra.
- b. For this purpose, the ECOWAS Regional Electricity Regulatory Authority (ERERA) in consultation with the Regional Coordination Unit (RCU) of the BEST project at ECOWAS Commission Directorate of Energy and Mines plans to use the special fund allocated in ERERA 2023 Budget for the headquarters land acquisition for ERERA to recruit an **Individual Consultant as Architect** to assist in the selection of the Construction Project Manager.
- c. The assignment of the Architect is to recruit the Construction Project Manager.

#### 2. Responsibilities

Key duties and responsibilities of the Architect include but are not limited to the following:

- a. Drafting the ToR for the recruitment of the Construction Project Manager. The ToR should develop the profile of the Construction Project Manager (experiences, key personnel, tools, etc.). This Construction Project Manager will:
  - (i) organize an architectural competition to select a model;
  - (ii) be in charge of the Design of ERERA headquarters,
  - (iii) conduct detailed technical studies based on the model retained by the client;
  - (iv) assist the client in the selection of the building Contractors of the headquarters, and
  - (v) prepare the tendering documents for the selection of the building Contractors

- (vi) supervise the construction work.
- b. Assist the RCU and ERERA in the procurement for the selection of the Construction Project Manager (expressions of interest evaluation, RFP finalization, and response to requests for clarifications on the DP, evaluation of proposals and awards, and contract negotiation.)

### 3. Qualifications, skills and experience

#### Qualifications and skills

- a. Must hold a Bachelor's Degree in architecture or equivalent;
- b. Must be Member of an architecture Corporation;
- c. Must hold a specialization in building project management.
- d. Experienced computer user, including excellent knowledge of Microsoft Office suite

#### Experience

- a. Significant exposure to the architectural sector with a minimum of 10 years of professional experience.
- b. Have at least 6 years of experience in the design and construction of buildings for common use.
- c. Similar experience on a project financed by any financial institution.
- d. Similar work in Western Africa or equal project anywhere in the World.
- e. Have been involved at least in two (2) large architectural projects.
- f. Have worked with multi-disciplinary teams in architecture projects.
- g. Experience in the development and implementation of a donor-funded project

### 4. Language requirement

Excellent reading, speaking, and writing proficiency in English. A good working knowledge of a second language of the ECOWAS Commission will be an advantage.

### 5. Duty Station

The Consultant will work remotely and report both to the Chairman of ERERA based in Accra (Ghana) and to the RCU which is based in Abuja (Nigeria).

### 6. Submission of Application

- a. The application document should be composed of: **Update CV, cover letter and supporting documents all scanned in one single pdf attached file.**
- b. Further information can be obtained only by email at the following address: : [recruitment@erera.arrec.org](mailto:recruitment@erera.arrec.org); with copy to [ecowas-reap@ecowas.int](mailto:ecowas-reap@ecowas.int). These addresses are only for request of further information. The submission of application shall be made through the email address provided for the REOI in the following paragraph "6.c".
- c. Expressions of interest for the **Architect** must be delivered latest by **February 15, 2024 at 5.00 p.m.** GMT at [architect2024@erera.arrec.org](mailto:architect2024@erera.arrec.org). Any other delivery will not be considered.

**NB:** Only pre-selected candidates will be contacted for the rest of the procedure.