ECOWAS Regional Electricity Regulatory Authority (ERERA)

Specific Procurement Notice
Invitation for Bids [IFB] Goods
(One-Envelope Bidding Process)

IFB Number: ERA/AfDB/ICT/EQPT/GDS/02/24
Purchaser: ECOWAS Regional Electricity Regulatory Authority (ERERA)
Project: Institutional Support Project for Project Implementation Unit.
Contract Title: Procurement of ICT Equipment.
Grant No.: 2100155041676
Procurement Method: Open Competitive Bidding National (OCBN)
OCBN No: ERA/AfDB/ICT/EQPT/GDS/02/24
Issued on: 13th May 2024.

1. The ECOWAS Regional Electricity Regulatory Authority (ERERA) has received financing from the African Development Fund (ADF) hereinafter called the Fund toward the cost of the Institutional Support Project for the Project Implementation Unit and intends to apply part of the proceeds toward payments under the contract for the Procurement of ICT Equipment.

2. The ECOWAS Regional Electricity Regulatory Authority (ERERA) now invites sealed Bids from eligible Bidders for the following items:

TABLE 1: Description of Activities

<table>
<thead>
<tr>
<th>Item No.</th>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>DELIVERY PERIOD</th>
<th>DELIVERY LOCATION</th>
<th>BID SECURITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Procurement of Laptop Computers with carrying bags</td>
<td>3Nos.</td>
<td>30 days from the date of signing of the Contract</td>
<td>ERERA Secretariat, Energy Commission Airport-Ghana, Room 8 House.</td>
<td>GHS 5,000.00</td>
</tr>
<tr>
<td>2.</td>
<td>Cordless mouse</td>
<td>3Nos.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Headphones</td>
<td>2Nos.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4...</td>
<td>External HDD 1TB</td>
<td>3Nos.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Bidders must bid for the complete quantities of the items. Bids which do not offer the complete quantities may be rejected as incomplete.
3. Bidding will be conducted through the Open Competitive Bidding (National), (OCBN) method as specified in the Bank’s Procurement Framework, and is open to all eligible bidders as defined in the Procurement Framework.

4. Interested eligible Bidders may obtain further information from the Procurement Unit, ERERA Secretariat and inspect the bidding document during office hours from 09.00 to 17.00 hours at the address (1) given below.

5. This bidding document in English language may be purchased by interested eligible Bidders upon the submission of a written application to the address below and upon payment of a nonrefundable fee of GHS 500.00 or in a convertible currency. The method of payment will be cash.

6. Bids must be delivered to the address below on or before 10.00 a.m. on 13th June 2024. Electronic Bidding will not be permitted. Late Bids will be rejected. Bids will be publicly opened in the presence of the Bidders’ designated representatives and anyone who chooses to attend at the address below at 10.00 a.m. on 13th June 2024.

7. All Bids must be accompanied by a Bid Security of the amount indicated in Table 1 above.

8. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful bidder’s beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the bidding document.

9. The address(es) referred to above (are):

   **Address for Clarifications**
   The Procurement Specialist
   ECOWAS Regional Electricity Regulatory Authority (ERERA) Secretariat Annex Office (Conference Room)
   Elizabeth Building, 3rd Floor.
   39 Senchi LK.
   Airport Residential Area
   Accra - Accra.
   mosei-bonsu@erera.arrec.org
   Tel: (+233) 0302 817047-049

   **Address for Bid Submission**
   The Project Coordinator
   Attn: ERERA PMB 76 Ministries Post Office Accra, Ghana

   **Physical Location**
   Elizabeth Building 3rd Floor
   39 Senchi LK
   Airport Residential Area,
   Accra, Ghana
   Tel: +233 (0) 302 817 047-049, Email: info@erera.arrec.org
   Digital Address: GA-152-6789.